

**Facility Use Fees – Effective June 2015**

	<b>Member (for personal use)</b>	<b>Non-Member</b>	<b>Service Club/ Charitable Org.</b>	<b>Other</b>	<b>Payable to FPC:</b>
<b>Refundable Key Deposit</b>	\$5	\$20	\$20	\$20	
<b>Damage Deposit</b>	\$0	\$100	\$100	\$100	
<b>Fellowship Hall/Gym</b>					
Up to 4 hours	\$40	\$50	\$50	\$75	
Day Rate	\$75	\$100	\$100	\$150	
Set-up/Take-Down Tables/Chairs:					
0 – 100	\$25	\$50	\$50	\$50	
100 – 200	\$50	\$75	\$75	\$75	
200 – 250	\$75	\$100	\$100	\$100	
<b>Kitchen Use</b>					
Kitchen Use	\$50	\$100	\$50	\$100	
Kitchen supervisor present	\$0	\$15/hour	\$15/hr	\$15/hr	
<b>Class Rooms/Lounge</b>					
4-hour time blocks per room	\$0	\$30	\$30	\$30	
<b>Narthex/Gathering Area Only – no meals</b>					
Up to 4 hours	\$30	\$40	\$40	\$60	
Day Rate	\$50	\$75	\$75	\$120	
<b>Sanctuary for <i>other</i> than weddings – approval and fee set by Session only</b>					
<b>Weddings</b> (sanctuary, narthex, lounge, library, youth activity, restrooms) – (payable to as noted – either FPC or provider of service)					
Refundable Deposit	\$200	\$200 (FPC)			
Use Fee	\$100	\$500 (FPC)			
Candelabra	\$0	\$25 (FPC)			
Wedding Coordinator – required	\$200	\$200 (provider)			
Custodial	\$100	\$100 (provider)			
Pastor	Honorarium	Honorarium			
Marital Prep – required	\$40	\$40 (provider)			
Soloist	\$75 – 150	\$75 – 150 (recommended rate; provider)			
Organist/Pianist	\$75 – 150	\$75 – 150 (recommended rate; provider)			
Sound System Operator	\$100	\$100 (provider); operator shall be from FPC			
Slideshow Operator	\$100	\$100 (provider); operator shall be from FPC			
Screen Operator	\$100	\$100 (provider); operator shall be from FPC			
Set up/Tear Down	\$200	\$200 (provider); for praise equipment move			

**Wedding Reception Only**

Custodial (in addition to applicable Fellowship Hall fees) \$100 (0-150); \$125 (150 – 200); \$150 (200+) – to provider

**Funerals** – sanctuary, narthex, lounge, youth activity room, youth classroom 1, restrooms

**NO FEE** – if there is a desire to make a donation to FPC to help offset costs, \$100 is recommended. If a luncheon is desired, the recommended donation to the FPC Deacons to help offset cost is \$5 per person. Also, if desired, please see above recommended rates for other potential services (Pastor, soloist, sound system, etc.) that may be provided at a funeral.

- Damage deposits and key deposits shall be made at time of application. Damage deposit will be refunded, based upon absence of damage, within 30 days following event. The key card deposit will be refunded when the key card is returned.
- All USE FEES** must be paid at least two (2) weeks in advance of event date.
- Renters will be instructed by the facility host on lights, doors, thermostat, coffee pots, and gym equipment use, as applicable.

Note: Fees are subject to Board of Trustees review/approval on an as needed basis.